

# LEVEL 2: Plan-Do-Study-Act (PDSA)

PROJECT TITLE:

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PROJECT LEAD(S) (2 max):

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PROJECT TEAM:

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START DATE

## PDSA Cycle

Use this form for tests of change that require additional resources.

### PLAN

Aim:

Impact:

Resources:

————— **STOP HERE – Check-in with Mentor before getting started** —————

Objective:

Key result(s):

Measure(s):

SMART Goal:

————— **STOP HERE – Share objective, key results, KPIs and SMART Goal during next huddle** —————

Baseline Data:

Identified solution:

Improvement theory:

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**DO**

Implementation summary and outcome:

**STUDY**

Summarize data & findings. What did the data tell you?

**ACT**

Project assessment (adopt/adapt/abandon), outline next steps and plan for sharing what you learned:

————— **CLOSEOUT – Share learnings & celebrate during the next huddle** —————

END DATE

Page 2 of 2

**Note:** Level 2 projects should only take 2-3 PDSA cycles to complete. If it's taking longer, ask your Team Chair or Mentor for help.